

## **CHAPTER - 7**

### **PRACTICE ZONE [ANSWER KEY]**

1. bullet
2. numbered list
3. page
4. review

### **ASSESSMENT ZONE [ANSWER KEY]**

- A. 1. d) both a & b  
2. b) used when the order of items is not important  
3. d) Proofing
- B. 1. ×  
2. ×  
3. √  
4. √
- C. 1. F7  
2. Bulleted  
3. Thesaurus  
4. Review