

HOME ASSIGNMENT (11-05-2020)

Ch-2-Assessment Zone [Part 2] & HOTS

(HW-6)

ASSESSMENT ZONE:

C. **Fill in the blanks using the words given below.**

Desktop Publishing software

Spreadsheet software

Word-processing software

Presentation software

1. _____ are the most suitable type of software for typing assignments.
2. _____ are the most suitable software for calculating and preparing charts.
3. _____ are the most suitable software for creating designs and layouts of books.
4. _____ are the most suitable type of software for preparing slides shows to audience on a projector.

HOTS



Circle the odd one out.

1. Word, Lotus 123, Excel, Calc
2. Oracle, Access, InDesign, OpenOffice.org Base
3. Linux, Windows 10, Mac, Android
4. Norton, AVG, QuarkXPress, Quick Heal
5. Reservation system, payroll system, billing system, Adobe Photoshop

➤ **WRITE THE ABOVE QUESTIONS WITH ANSWERS IN YOUR CLASS WORK COPY.**