**HOME WORK (CHP-2, MS-ACCESS)**

**CLASS - VIII**

1. **Choose the correct answer.**
   1. Access is an example of
      1. Word Processing software. **b)** Spreadsheet software.
      2. RDBMS. **d)** Animation software.
   2. Find the odd one out.
      1. Date/Time **b)** Field Size

**c)** Required **d)** Allow Zero Length

* 1. DBMS helps in
     1. reducing data redundancy. **b)** ensuring data security.

**c)** enforcing standards. **d)** All of these

* 1. A field that has a unique value for every record and cannot be left blank is called the
     1. primary key. **b)** unique key.

**c)** special key. **d)** none of these

* 1. Which of the following field properties lets you specify the conditions on the data that can be entered in a table?
     1. Field Size **b)** Format

**c)** Validation Rule **d)** Required

**6. ** is the icon for

**a)** Primary Key **b)** Sorting

**c)** Design View **d)** Datasheet View

1. Which of the following objects in Access lets you retrieve selective data based on a specific criteria?
   1. Tables **b)** Queries **c)** Forms **d)** Reports
2. Which property is used to specify a value that gets displayed automatically whenever a new record is inserted.
   1. Caption **b)** Format

**c)** Validation Rule **d)** Default Value

1. **Fill in the blanks using the words given below.**

Primary key \*.accdb

Long Text Tables

Datasheet Format

Default value Design

* 1. In a relational database, data is stored in the form of **Tables**.
  2. The **Datasheet** view lets you enter data in a table.
  3. You can set the field data types and their properties in the **Design** view.
  4. The **Default Value** property is used to specify a value that is displayed automatically when the

records are created.

* 1. The **Primary Key** field cannot contain duplicate values.
  2. The extension of Access 2013 file is **\*.accdb\_\_.**
  3. The **Format** property of a field with Date/Time data type determines the manner in which date gets displayed.
  4. A field with **Long Text** data type can store more than 255 characters.