

**SATISH CHANDRA MEMORIAL SCHOOL**

**MODEL QUESTIONS FOR SESSION – 2020-21**

**MID-TERM EXAMINATION**

**COMPUTER**

**CLASS VII**

**CHAPTER -3- CHARTS IN MICROSOFT EXCEL 2013**

**Choose the correct answer for the following:**

8. In a column chart \_\_\_\_\_ represented on the vertical axis, whereas \_\_\_\_\_ are represented on the horizontal axis.
  - a) categories. values
  - b) values, categories
  - c) data, values
  - d) legend, data
9. A chart used to plot more than one data series, represented by individual rings. Each section on a ring displays the contribution of an individual item to the total of all items in a particular series.
  - a) Doughnut Chart
  - b) Pie Chart
  - c) Line Chart
  - d) Column Chart
10. The type of chart used to depict the size of items in one data series, proportional to the sum of the items sold by a company –
  - a) Column Chart
  - b) Bar Chart
  - c) Pie Chart
  - d) Line Chart
11. Whenever we click on a chart the tabs that appears in the ribbon -
  - a) Home, Page Layout
  - b) Design, Format
  - c) Data, View
  - d) None of these
12. To add Data Labels to a chart, we have to click on the Data Labels option in the \_\_\_\_\_ drop down list.
  - a) Quick Layout
  - b) Change colors
  - c) Add Chart Element
  - d) Format
13. When a chart is placed on another worksheet or a new sheet it is called the –
  - a) Blank sheet
  - b) Chart Sheet
  - c) New worksheet
  - d) None of the above
14. To move a chart, we have click on the Design tab, Move chart option in the \_\_\_\_\_ group of the ribbon.
  - a) Chart styles
  - b) Chart legends
  - c) Data
  - d) Location
15. We can change the visual style of the chart by clicking on the chart and choosing an appropriate style in the \_\_\_\_\_ group of the Design tab.
  - a) Chart Styles
  - b) Chart Layout
  - c) Location
  - d) None of these

➤ **WRITE THE QUESTIONS IN YOUR COPY AND TICK MARK THE CORRECT OPTION**