

# UNDERSTANDING WINDOWS 10

## CHAPTER 3

### (ASSESSMENT ZONE PART 2)

FILL IN THE BLANKS USING THE WORDS GIVEN BELOW:

Wallpaper, Booting, Scroll Bars, Microsoft Windows, Peek Button, Maximize, Work Area, Password, Title Bar, Minimize,

1. Peek Button is present at the end of the notification area and can be used to minimize all open windows.
2. Booting is the process of loading operating system into the computer memory.
3. The background picture of the desktop is called the desktop.
4. Scroll bars appear in a window when all the items in a window cannot be seen at the same time.
5. Microsoft Windows is a GUI based Operating System.
6. The Work area is a place where we can work and the contents of the windows are displayed.
7. The title bar is a horizontal bar that appears at the top of the window.
8. Maximize Button displays the full screen view of the window.
9. The Minimize button shrinks an open window into a button that appears on the taskbar.
10. Password is a secret key used along with the user name.